

Employment Opportunity

Siksika Health Services is a not-for-profit organization which provides Primary Care and Community Wellness support. The facilities are used by our Proud Siksika Nation Members and our friendly surrounding communities. We are a very enthusiastic, empowering and encouraging team. Our **Mission** is to strive for accountable efficient services delivery and our **Vision** is to proactively provide quality and holistic health care.

Organization:	Siksika Health Services
Title:	MEALS ON WHEELS DELIVERY - DRIVER
Location:	HEALTH SERVICES
Reports to:	HOME CARE TEAM LEAD
Posted Date:	Monday, February 5, 2024
Deadline:	Friday, February 16, 2024
Annual Salary:	\$21.00 / hr.
Position Status	Contract

POSITION SUMMARY

The Siksika Home Care Meals on Wheels Driver is responsible for providing Home Care Clientele with their scheduled meals as well as occasional transportation of clients to various facilities as needed.

Responsibilities include, but will not be limited to:

- Will be required to communicate with the Elder's Lodge kitchen staff on a daily basis to order meals and verify order.
- Will deliver meals to pre-arranged Home Care Clients daily.
- Will inform the Home Care Nursing Team of any client concerns.
- Will deliver invoices and may be asked to accept payments for Meals on Wheels.
- Will occasionally be asked to transport Home Care clients for medical treatment.
- Will be responsible for assisting clients into medical facilities / home when requested by Home Care personnel or the clients directly.

MINIMUM QUALIFICATIONS:

Education and Experience:

- GED or High School Diploma.
- Current CPR and First Aid an asset.
- Previous experience working with First Nations Health an asset.

Knowledge, Skills and Abilities:

- General understanding of the organization served.
- Must have the ability to take direction, plan and organize one's own work with minimal supervision.
- Superior time management skills, multitasking skills, and the ability to prioritize tasks with minimal supervision.
- Must be able to work under pressure.
- Ability to maintain effective relationships with co-workers and the public.
- Extensive knowledge in working with First Nations community.

Requirements:

- Valid Driver's License of Class 4 or better.
- Current Driver's abstract to be submitted.
- Criminal record clearance including Vulnerable Sector.
- Moderate knowledge of the philosophy and issues regarding the delivery of First Nation health care.

FOR ADDITIONAL INFORMATION OR TO APPLY, PLEASE SUBMIT YOUR RESUME, COVER LETTER, EDUCATION DOCUMENTS & CRIMINAL RECORD CHECKS TO:

SIKSIKA HEALTH SERVICES
Human Resources Department
Recruitment@siksikahealth.com
(403)734-5685

All documentation must be received to be granted an interview.

