

Employment Opportunity

Siksika Health Services is a not-for-profit organization which provides Primary Care and Community Wellness support. The facilities are used by our Proud Siksika Nation Members and our friendly surrounding communities. We are a very enthusiastic, empowering and encouraging team. Our **Mission** is to strive for accountable efficient services delivery and our **Vision** is to proactively provide quality and holistic health care.

Organization:	Siksika Health Services
Title:	FOOD SERVICES PERSONNEL – COOK
Location:	HEALTH SERVICES – ELDERS LODGE
Reports to:	ELDERS LODGE TEAM LEAD
Posted Date:	Tuesday, July 18, 2023
Deadline:	OPEN UNTIL POSITION FILLED
Annual Salary:	18.00 - \$22.00 / hr.
Position Status	TWO ROTATING SHIFT (1 Term Contract & 1 Casual)

POSITION SUMMARY

Personnel ensures that production, services and ordering of food items and preparation of Meals on Wheels and any other food requirements are carried out for the residents of the Elder's Lodge and all staff. Maintain daily order and cleanliness in the kitchen & dining room. Ensure health and safety standards are met in the kitchen & dining area. Other duties may also be assigned to Food Service Staff Member as delegated by the supervisor in relation to the kitchen area at Siksika Elders Lodge.

Responsibilities include, but will not be limited to:

- Prepare meals in a professional manner and according to the approved menus and care plans of the Siksika Elder Lodge Residents.
- Plans, meals, snacks, and fluid intake according to the Canada Food guide.
- Knowledge of traditional meals in agreement with certain diets e.g.: diabetic, dialysis clients, heart patients, etc.
- Preparation of all meals for Meals on Wheels and events at Siksika Elder Lodge or for Siksika Elders Lodge.
- Creating a grocery list to reorder food and cleaning supplies.
- Provide an inventory of food supplies bought/used on a weekly basis to the Team Leader and Dietician.

MINIMUM QUALIFICATIONS:

Education and Experience:

- Food Safety Certificate.
- Cooking Degree, Diploma or Certificate
- Preferred minimum 3 years.
- Will consider Apprentices in Program
- Consideration for Professional Cooking Students

Knowledge, Skills and Abilities:

- Ability to work with other staff.
- Ability to work with Seniors needs & requests.
- Must have clear, concise communication skills.
- Must have excellent organizational skills.
- Able to multitask, computer skills.

Requirements:

- Driver's license required.
- Criminal record check is a requirement.
- Ability to speak a traditional Siksika language will be considered an asset and knowledge of the Indigenous culture.
- Moderate knowledge of the philosophy and issues regarding the delivery of First Nation health care.

FOR ADDITIONAL INFORMATION OR TO APPLY, PLEASE SUBMIT YOUR RESUME, COVER LETTER, EDUCATION DOCUMENTS & CRIMINAL RECORD CHECKS TO:

SIKSIKA HEALTH SERVICES
Human Resources Department
Recruitment@siksikahealth.com
(403)734-5685

All documentation must be received to be granted an interview.

