

Employment Opportunity

Siksika Health Services is a not-for-profit organization which provides Primary Care and Community Wellness support. The facilities are used by our Proud Siksika Nation Members and our friendly surrounding communities. We are a very enthusiastic, empowering and encouraging team. Our **Mission** is to strive for accountable efficient services delivery and our **Vision** is to proactively provide quality and holistic health care.

Organization: Siksika Health Services

Title: CUSTODIAN
Location: HEALTH SERVICES
Reports to: HUMAN RESOURCE TEAM LEADER
Posted Date: Friday May 19, 2023
Deadline: Friday June 2, 2023
Annual Salary: \$17.00
Position Status: FULL TIME

POSITION SUMMARY

The Custodian is responsible for performing custodial duties, minor maintenance and other miscellaneous duties in order to ensure that the health care facility is maintained in a healthy, safe and sanitary manner. The incumbent will be responsible for cleaning assigned areas by washing furnishings, floors and equipment with special cleaning solutions and disinfectants to prevent the spread of disease and to ensure a clean environment throughout the facility. The Custodian will be required to use standardized health and safety procedures to deal with potentially hazardous materials and waste.

Responsibilities include, but will not be limited to:

- Follows daily, weekly, monthly and yearly cleaning schedules.
- Clean patient rooms ensuring proper disinfectant procedures are followed.
- Clean, disinfect and remove paper linens.
- Clean common areas including waiting rooms, bathrooms, lobbies, office areas, etc.
- Remove trash ensuring hazardous items are disposed of properly.
- Performs general clean-up of all offices.
- Cleans all washroom facilities with disinfectant several times a day and re-stocks necessary supplies such as tissues, soaps, etc.
- Ensure cleaning materials and supplies are stored in a safe and orderly manner.
- Maintain an adequate supply of cleaning materials and supplies.
- Restock materials and supplies as needed.

MINIMUM QUALIFICATIONS:

Education and Experience:

- Minimum Grade 10 level or equivalent.
- One-year Janitorial experience.
- Janitorial certificate an asset.

Knowledge, Skills and Abilities:

- Knowledge of cleaning techniques, cleaning solutions and equipment.
- Ability to understand oral instructions and follow routine procedures.
- Ability to recognize the need for cleaning and the quality of work required.
- Must be physically fit.

Requirements:

- Negative criminal record check and vulnerable sector check is a requirement.
- Must have WHMIS training.
- First Aid certificate.

FOR ADDITIONAL INFORMATION OR TO APPLY, PLEASE SUBMIT YOUR RESUME, COVER LETTER, EDUCATION DOCUMENTS & CRIMINAL RECORD CHECKS TO:

SIKSIKA HEALTH SERVICES
Human Resources Department
Recruitment@siksikahealth.com
(403)734-5685

All documentation must be received to be granted an interview.

