

Employment Opportunity

Siksika Health Services is a not-for-profit organization which provides Primary Care and Community Wellness support. The facilities are used by our Proud Siksika Nation Members and our friendly surrounding communities. We are a very enthusiastic, empowering and encouraging team. Our **Mission** is to strive for accountable efficient services delivery and our **Vision** is to proactively provide quality and holistic health care.

Organization:	Siksika Health Services
Title:	CLIENT SUPPORT DRIVER
Location:	COMMUNITY HEALTH / SIKSIKA ELDERS LODGE
Reports to:	COMMUNITY HEALTH TEAM LEADER
Posted Date:	Wednesday, April 26, 2023
Deadline:	Wednesday, May 10, 2023
Annual Salary:	NEGOTIABLE
Position Status	2 FULL TIME POSITIONS

POSITION SUMMARY

Siksika Health Services (SHS) Client Support Driver will provide registered Siksika Nation members living on-off reserve with transportation to community events and/or appointments on or off reserve.

Responsibilities include, but will not be limited to:

- Drive client/clients to Siksika Health events and/a appointments.
- Drive client/clients to surrounding communities Bassano, Strathmore, Vulcan and Calgary for appointments and events.
- Drivers will be required to pick up clients upon their discharge from hospitals (Calgary, Strathmore) at their homes and transport to events/appointments and return.
- Drivers will do regular maintenance checks on their units eg oil, fluid levels, tire pressure, etc.
- Drivers will report any minor or major repairs to the Maintenance Personnel and Team Lead.
- Journal will be kept of clients that are being picked up and dropped off, total number of clients will be calculated at the end of the month and then submitted to the Team Lead.

MINIMUM QUALIFICATIONS:

Education and Experience:

- Grade 12 diploma.
- Must have 3 years driving experience.
- Must have a clean driver's abstract.
- First Aid and CPR certificate required.

Knowledge, Skills and Abilities:

- Geographical knowledge of the Siksika Nation Reserve and surrounding cities is required.
- Knowledge of the Siksika Health Policies and Procedures and Alberta Highway Traffic Regulations.
- Must be able to communicate with co-workers, SHS staff and Team Leaders, hospital workers regarding trips and clients.

Requirements:

- Class 4 Alberta Operators License
- Knowledge of the Siksika Language is preferred.
- Vulnerable Sector and Criminal Record check.

FOR ADDITIONAL INFORMATION OR TO APPLY, PLEASE SUBMIT YOUR RESUME, COVER LETTER, EDUCATION DOCUMENTS & CRIMINAL RECORD CHECKS TO:

SIKSIKA HEALTH SERVICES
Human Resources Department
Recruitment@siksikahealth.com
(403)734-5685

All documentation must be received to be granted an interview.

